

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 Procurement Strategy Approval - Lease Cars
Decision-maker	Cabinet Member for Environment and the Public Realm
Earliest date when decision can be taken	21 June 2016
Key decision – Yes/No?	No
Date published on forward plan	N/a
Date sent to cabinet member	15 June 2016
Recommendation	1. That the cabinet member for environment and the public realm approves the procurement strategy outlined in this report for the provision of lease cars for eligible staff through the use of a third party framework agreement for a period of three years from 28 July 2016 up to a value of £3.4m.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Deborah Collins, Strategic Director of Environment and Leisure
Report author	Michael McNicholas, Head of Waste and Cleaning
Contact Number	020 7525 3449

PART B

(Cabinet member to complete this section)

DECISION(S)

AGREED

REASONS FOR DECISION

AS ON PAPER

**ALTERNATIVE OPTIONS
CONSIDERED**

~~AS~~ NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I ~~approved an alternative course of action set out in Part B.*~~

or

I have ~~referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated..... 21. 6. 16

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.